

## **The Study on Collection Development of Sethiyathope Public Library**

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**Abstract:** This paper aims to resolve the adequacy of the public library system with respect to the total library collections as well as pertaining to book collections in accordance with the IFLA/UNESCO and RRRLF Guidelines. This Paper deals with the quantum and quality, adequacy and accessibility of this library collection to its user community, among the users actions and reactions to the services of this library relevance of this library collection to that of the users information needs, and improvement measures based on the finding of the Sethiyathope public library's user community.

**Keywords:** Public libraries, Collection development, Public library system,

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### **Introduction**

#### **Public Library**

UNESCO defines public libraries as "Those which serve the population of a community of region free of charge or for a nominal fee. They may serve the general public or special categories of the public such as children, members of the armed forces. Hospital patients, prisoners, workers, and Employees." Thus a public library aims at serving the-: general public or special categories of the public in the community concerned. It is basically a service library, which is meant to provide free service or charge a nominal fee for its service. Public Library is available for use to all who are capable of using it. This feature makes it different from other libraries. A public library can also be distinguished from other libraries because it provides library and comprehensive service performing a wide range of functions providing for information, education, recreation, entertainment and inspiration. According to Jawaharlal Nehru says that the public library defines "It should be our end endeavor to locate at least one library in every village in the country. The use of library should not be limited to a few school or pundits but the mass of people must begin to read. Infected every library should be a short of university itself" A public library service in local community and is open to public without any discrimination. It must be real accessibly to all members of the community, Irrespective of race, religion, color, sex, language, status, educational attainment. It may include students, Teachers, Research Scholars: businessmen, professionals, house wives, retired persons, new literature etc. Obviously. Their educational attainments interest cultural backgrounds will vary in great deal. These include general public or special categories of public.

#### **Objective of Public Library**

The libraries are recognized as the richest and the most economic source of information required for economic and social development. Public libraries assume special significance in any progressive and developing society. UNESCO public library manifesto emphasized the public library as a product of modern democracy and information media for the people. Library association set out the following objectives of public libraries. It is faster and provide means of self-development of the people through recorded knowledge,

- (i) It provide accurate and quick information.
- (ii) It is a principal center of cultural life.
- (iii) It is a common center of learning.

#### **Need for a Public Library**

The need for a public library has become all the more essential during the first world war of 11 years because of spread of democratic or socialist form of Governments in many countries of the world. Such governments based on the concept of welfare state in which sovereign power is generally distributed among the voters. In this way public libraries obtain correct and good knowledge about various aspects such as follows:

- Facts about his own country
- Policies, programs of the different political parties.
- The systems of government in other countries.

- Social, political and economic developments in the world

### **Role of Public Library:**

Library informs the public regarding the work, aims and the purpose of knowledge and understanding. If library is well equipped and enrich in collection and staff, it create confidence about the need of the library and its effect. Library is related to public institution and material and integrates them.

Educational programme involves library service no educational programme can be fully implemented until unless the library of the institution is not properly managed and service are systematically rendered to its public. Library strength the democratic concept. It is a social organization and follows democratic principles. It follows no caste, created and sex pattern and all free to exploit its resources.

### **Service of Public Library**

A public library may provide the following service:

- Issue 'of documents
- Inter-library loan (ILL)
- Provision of general and specific information
- Assistance in the searching of location or understanding reference books.
- Reader's advisory service.
- Complication of bibliographies,
- Referral services,
- Library orientation and bibliographic instruction
- Reprographic services

### **Review of relevant literature**

Vignesh (2020) has discussed his PG dissertation of collection development On PCPTGCAS college library. The finding of the study, Among the eight subject, the books in the subject Tamil 1431(34.93) occupied first position and the subject of physical education 113(02.78) occupy the eighth position. Horava (2009) explained some of major issue concerning collection development in academic libraries in digital environment. The present study concluded with ideas for incorporating shift from manual collection to sustainable and forward looking approach to collection management. Jalal (2009) reflected the digital collection development through the case study done on Osmania University, Hyderabad. The study highlighted the present status of digitalization in the libraries of Osmania University as well as digital collection development in order to reflect the current trends of collection. The study concluded that Osmania University Central Library is really has taken an interest to develop the digital collection through Digital Library of India Project and giving access to e-resources to its users. Therefore, the users of the university are habituated to use more and more digital documents including e-resources.

### **Sethiathope Public Library- An Overview**

#### **History of Sethiathope Public Library**

The public library in Sethiyathope was started on the 1966 in a private building at a small amount of rent per month when it was started by government funds, it has a less quality of document in ant it was extended to books. All the materials in this public library were extended. All the materials in this public library were purchased by the help of the allotment of government badger, public donations, grants and private propels gifts. There were 74,900 documents stocked in 2018. The public library has a private authority's buildings and it's now situated at temple place near bus stand. The public library follows the "colon classification and the open access system". There is no catalogue system followed in 1990 the library started the children section and women section. The hour of this public library is morning 8.00 am to 8.00 pm Fridays and second Saturdays are holidays.

#### **Public Library Legislation**

Public Library legislation means rules and regulations of library, as it follows

- Membership
- Caution Deposit
- Conditions Of Loan

### **Membership**

The following are entitled to take out books on loan by enrolling themselves as members. (Forms of enrolment can be had free of cost from the librarian at enquiry counter).

- a. A person who is more than 16 years old.
- b. A person who is residing within the limit of Sethiyathope Village Library.

### **Caution Deposit**

Each member shall make a cash deposit of Twenty Rupees and it will not be repaid, until all the dues, outstanding against the member, having been duly returned and cleared. He will be given one borrower's Ticket.

### **Conditions of Loan**

- Any member may take out on loan not more than three separate volumes at a time but producing his/her Borrower's Tickets.
- If the books are damaged or lost by the users it should be replaced by new one.
- Periodical and reference books shall not be lent out.
- All the books shall be returned within fourteen days. Otherwise overdue of 50 paise per week is charged.
- Loan may be renewed for a further period of fourteen (14) days. Provided no other reader has applied for the books in the meantime.

### **Important Services & Sections of Sethiyathope Public Library**

The library gives a series of lending service, reference service (Ready reference & long range reference) current awareness service document delivery service. The library consists of following sections such as circulation section, periodical section, Technical section, Reference section, reference section, women section stock room and office room etc.

### **Organization and Finance**

Sethiyathope public library is under local library authority of district central library Cuddalore. This library is getting funds from government budget and public donations, the other income of library are membership fees, overdue charge etc. This library spends minimum of Rs.5, 000/- every year for collection Development.

### **Methodology**

The technique adopted to survey the Sethiyathope public library collections. The Sethiyathope public library was started in 25<sup>th</sup> February 1966. From the 1966 onwards there are no records till 2016. I have taken the data since 2016. This study is limited to Sethiyathope public library. Tamil language was adopted as the carrier language of the study. Further user's surveys include the individual member of the library. The children and women library members are not included for lack of time accessibility. The study is based on the representative sample drawn upon the sample structure. The study does not belong to any specific aspects of the library but it was an attempt to view the library and its functions.

### **Objective of the Study**

In view of this, the following objectives were set for the present study which are as follows:

- To examine the quantum and quality of the Sethiyathope public library's user community.
- To assess the adequacy and accessibility of this library collection to its user community.
- To observe among the users actions and reactions to the services of this library
- To relate the relevance of this library collection to that of the users information needs,
- To suggest improvement measures based on the findings of the study

### **Data Collection**

All the Data were collected from the Sethiyathope public library. Public library itself during the working hours it was served as village librarian. None was forced and any kind of restriction was not imposed on the users in filling up the questionnaire. The analyzed data is also presented in the same order of sequence in the subsequent chapter-4. Based on this analysis inferences were drawn and suggestions were made upon which is presented in the final chapter.

**Need the Study**

Every library or information centre is user oriented. And no single information centre is likely to meet the entire information requirement of its user community. The reasons attributed to the library could many. The chief reasons amongst them could be largely categorized under the broad heading viz, centre’s collection, library physical facilities, and its user community. The common like of all these three is the services of the information centre, This calls upon a study of the below said three factors in relations to the services, A study of these factor (collection, physical facilities services) from the user point of view could prove fruitful to improve the efficiency of the the Sethiyathope public library public library. Hence the need for the determination of its user’s requirement and level of satisfaction promoted to undertake a study of this library,

**Analysis and Interpretation**

**Table-1 Sethiyathope Public Library Basic Data**

S.NO	Particulars	Details
1.	Year of establishment	25-02-1966
2.	Professional staff	1
3.	Non professional Staff	2
4.	Total membership	2843
5.	Total book collection	32146
6.	Membership fees	2
7.	Overdue charge	50- 1 Week
8.	Library tickets	3
9.	Readers of visiting during	180
10.	Working hours	9 to 7

The above table-1 has analyzed the basic data available for the Sethiyathope Public library. The Sethiyathope Public library was started in 1966.The above library has been improved library collection on totally 32146 books and 2843 library users in available for library membership ledger. The Sethiyathope Public library includes one professional staff and two non-professional staff working in the above library.180 library users for daily visiting the library.Among the 180 library users 105 users are male respondents per day and 75 users are female respondents per day.

**Table -2 Sample Structure**

S.No	Category	Total User	Select Sample	Percentage
1	Male	1756	105	58.33%
2	Female	1087	75	41.66%
Total		2843	180	100%

The above table 2 shows that among the 180 members (105) 58.33% users were selected from male respondents and (75) 41.66% respondents were selected from female. The results of above table among the180 users were selected. Percentage wise circulation indicates that the male respondents. Occupied 58.33 percentages and female respondents occupied 41.66 percentages.

**Table-3 Age Wise Distribution of Library Users**

S.NO	Age	No. of respondents	Percentage
1.	Below 20 years	35	19.44%
2.	21-30	50	27.77%
3.	31-40	40	22.22%
4.	41-50	30	16.66%
5.	Above-50 year	25	13.88%
Total		180	100%

From the above table 3 has discussed Age wise distribution of library users per day. Among the 80 respondents, the age groups 21-30 (50) 27.77% respondents are using library is high, followed by the age group

of below 31-40 (40) 22.22% respondents and the age group below 20 years (35) 19.47%. It is clear that the users between 21-30 years of age highly use sethiyathope public library. The age group above 50 years occupied lowest position.

**Table-4 Professional Distribution Among Library Users**

S.NO	Professional	No. of respondents	Percentage
1.	Students	70	38.88%
2.	Teachers	20	11.11%
3.	Business men	30	16.66%
4.	Others	60	33.33%
Total		180	100%

Table 4 indicates that are the entire professional people are included as members in library’s fold, from the above table it is understood that 38.88% of the library users are students. Teachers are found be 11.11% businessmen is accounted to 16.66% and others are around 33.33%.The result of above table has mentioned among the 180 library users the student category was occupying highest position (70) 38.88%, and least position occupying Teachers (20) 11.11%.

**Table-5 Status of Membership**

S.NO	Status of membership	No. of respondents	Percentage
1	Members	140	77.77%
2	Not a members	40	22.22%
Total		180	100%

Table 5 indicates how far the people of sethiyathope village have come forward to become the member of public library. Out of 180 respondents(140) 77.77% Of respondents are found as the member of library. Yet (40) 22.22% of library users have not yet come forward to become the member of library. The Librarian has to take steps to library stimulate them to become members by offering appreciable service.

**Table-6 Purpose of Library Visit**

S.NO	Purpose	No. of respondents	Percentage
1	General reading	30	16.66%
2	Recreational reading	80	44.44%
3	Academic reading	50	27.77%
4	Professional reading	20	11.11%
Total		180	100%

The above table 6 has attempted to know the purpose of library visit of the users in 180 per day. It is clear, that (30) 16.66 percentage of the users of general reading, (80) 44.44 Percentage of the users go for recreation reading, (50) 27.77 percentage of the users so for academic reading and (20) 11.11 percent of users use the library for professional reading.The result of above table out of 180 respondents (50) 27.77 percentage of the users so for academic reading and (20) 11.11 percent of users use the library for professional reading.

**Table- 7 Adequacy of Library Collection**

S.NO	Opinion about library collection	No. of respondents	Percentage
1	adequacy	100	55.55%
2	inadequacy	80	44.44%
Total		180	100%

The above table 7 shows that the present collection is adequate (or) inadequate, by analysis the data, it is understood that (80) 44.44 percentages of users have felt that collection of the sethiyathope public library at present is inadequate. Yet (100) 55.55 percentage of users feel that the library has sufficient collection.

**Table- 8 Evaluation of Borrowing Facilities**

S. No	User answer	No .of respondents	Percentage
1	Satisfied	140	77.77%
2	Not satisfied	40	22.22%
Total		180	100%

The table – 8 analyze whether the present borrowing facility offered by the library is satisfied or not. It is evident from the table that nearly 77.77 percentages of users are satisfied with the borrowing facilities, Yet 22.22 percentage of the users are not satisfied.

**Table- 9 Type of Borrowing Books**

S. No	purpose	No. of respondents	Percentage
1	General book	130	72.22%
2	Subject	50	27.77%
Total		180	100%

It is evident from the above table 9 mentioned that nearly 72.22 percentages of the users go for general reading, 27.77 percentages of the users go for subject reading. Form the above details it is understand that the users equally go for general and subject reading.

**Table-10 Yearwise Borrowing Book Collections (Last Four Years)**

S.No	Year	Books
1	2017-2018	698
2	2018-2019	829
3	2019-2020	996
4	2020-2021	87
Total Books ( Four year only )		2610

The above table-10 shows that purchased books from the year 2017-2018 to 2020-2021. The technique adopted to survey the Sethiyathope public library collections. The Sethiyathope public library was started in 25<sup>th</sup> February 1966. From the 1966 onwards there is no records till 2016. I have taken the data since 2016. During the study period, year 2019-2020 has 996 books borrowing from the publisher, and year 2020-2021 has 87 books only having purchased.

### **Finding and Conclusion**

- Among the 180 library users 105 users are male respondents per day and 75 users are female respondents per day.
- Out of 180 users were selected. Percentage wise circulation indicates that the male respondents occupied 58.33 percentages and female respondents occupied 41.66 percentages.
- It is clear that the users between 21-30 years of age highly use sethiyathope public library. The age group above 50 years occupied lowest position
- Among the 180 library users the student category was occupying highest position (70) 38.88%, and least position occupying Teachers (20) 11.11%.
- Out of 180 respondents (140) 77.77% Of respondents are found as the member of library. Yet (40) 22.22% of library users have not yet come forward to become the member of library. The Librarian has to take steps to library stimulate them to become members by offering appreciable service.
- Out of 180 respondents (50) 27.77 percentage of the users so for academic reading and (20) 11.11 percent of users use the library for professional reading.
- It is evident from the table that nearly 77.77 percentages of users are satisfied with the borrowing facilities, Yet 22.22 percentage of the users are not satisfied.

- During the study period, year 2019-2020 has 996 books borrowing from the publisher, and year 2020-2021 has 87 books only having purchased.
- The Sethiyathope public library is 55 years old. It has a notable collection of reading materials.
- The total staff strength of the library is 3 which 1 is professional and 2 non professional. The total membership is 32,146 except children's and women library members.
- It offers to each of its members three cards to borrow from library. The library working hours from 9.00 am to 7.00 pm. and closed on government holidays.
- Nearly 50 percent of respondents are quite satisfied with the adequacy of the library collection. The library catalogue facilities are not offered to the users. Small groups of users seek assistance from the library locating their reading materials.
- Regarding the borrowing facilities most of them in all the strata have expressed their satisfaction. The overdue charge in opinion of the respondents is reasonable, except a very few who have found the change to be made. Majority of the users are contented with the present rules and regulations followed.
- Most of the users get informed by friends, apart from the information given by library. The present working hours is generally found to be convenient, but for a few who ask for closing hours should be extended up to 8.00 pm. Reference service rendered to the users is found to be efficient and useful. All the users made a positive reply regarding the reference collection and service.

### Conclusions

Dr. S.R. Ranganathan staff formula has to be followed strictly on the basis of library collections and services. A favorable change is to be made in working hours of the library that is working hours should be extended up to 8pm. Catalogue facility may be provided to locate the document easily. The major problem confronted by majority of the user community of the user community is the provision of poor reading facilities. Hence it requires immediate attention. It could be improved with better and convenient reading tables and chairs. A separate reading hall of newspapers and magazines would be more helpful. Latest publication of books in all subjects and current periodicals should be added up to date. User orientation programme could be made as a regular feature and also extended to all the user community. Overdue charge should be increased. Reprography service must be provided with good performance.

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